

**MARIN GENERAL SERVICES AUTHORITY**  
371 Bel Marin Keys Blvd., Suite 100, Novato, CA 94949  
Phone: (415) 883-9100      FAX: (415) 883-9155

**MEETING MINUTES**

MEETING OF September 13, 2007

The meeting came to order in the Corte Madera Town Council Chambers at 10:00 AM.

PRESENT: Vice Chair Ken Nordhoff (presiding), Daniel Keen, George Rodericks, Gary Broad and Alex McIntyre (arrived late.) Also in attendance: Executive Officer Mike Garvey, Legal Counsel Dave Byers and Tom Robinson.

1. The minutes of the July 5, 2007 meeting were approved.
2. Garvey reported on the progress in recruiting the permanent Executive Officer and requested suggestions for improvement to a draft letter to possible applicants. The letter presents details and lists duties. Some comments were offered and members were given a few days to contact Garvey directly with suggestions. Board members Broad, Rodericks and McIntyre volunteered.

Garvey also reported on Republic Electric's removal of the Metricom devices. There are two issues: first, MGSA does not have funds to pay for the removal. The charge will have to be borne by the jurisdictions and Garvey is to write a letter explaining this to the member agencies. Also, the matter will be discussed at the September 27 MMA meeting. The second issue is that MGSA has two years to remove the devices but Republic estimates it will need three to five years to remove them as part of their routine maintenance. They seek a higher charge for devices removed by a special effort. Garvey is to talk with Wade White and seek the flat charge.

3. The Board received the final report from Tom Robinson, of CBG, on the Wireless Marin Project Phase I contract. The Needs Assessment is done, an RFI was issued and the analysis of the responses was included in this report. There is widespread public support and there are feasible technical options, but not enough information is available to make a final decision. The Board accepted the final report.
4. The Board approved a contract with CBG for Phase II of the Wireless Marin Project, centered on the design of a pilot project and negotiation with private sector vendor(s) to establish one. The contract would have four Tasks (design of a pilot project; implementation of the pilot; evaluation of the pilot; and, if successful, negotiation of a contract for a final countywide program), with CBG authorized to proceed with each task only with prior Board approval. The contract was approved.
5. The Board approved a contract with Maher Accountancy for the FY 2006-07 audit.

6. The Board received a progress report on the Taxicab Regulation Program.
7. The Board chose to continue the contracts with Deborah Creech for the Taxicab Regulation and the Abandoned Vehicle programs on a month-to-month basis, pending progress on Taxicab regulation. Garvey is to see the annual drug testing of drivers and the annual inspection of vehicles begins as soon as is possible. There is to be a progress report on every agenda.
8. Public Comment. No public comment was received.
9. The meeting adjourned at 11:42 AM.

**NEXT SCHEDULED MEETING: November 8, 2007 (10:00 AM)**

Submitted,  
  
Michael Garvey, Executive Officer